

## SIP PROGRAM FREQUENTLY ASKED QUESTIONS

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1. Insurance company inspections: If you have received an on-site inspection from your insurance company in the last 12 months, check the YES box and attach a copy of the inspection. If you have not received an on-site inspection, check the NO box.
2. Can my insurance carrier conduct the inspection for the business owner? The inspection should be completed by the business owner or their representative.
3. Which insurance company is question 1 referring to, the business owner's insurance company or the building owner's insurance company? The business owner's insurance company.
4. What is the current use of the building? Describe what type of business you are currently conducting in the building/suite (i.e., office, church, grocery store).
5. Is a lock box required on each tenant space? No.
6. Are we in violation if we don't have a lock box? No.
7. What does the 30 inches of clearance in front of electrical panels for easy access mean? The California Fire Code requires a working space and clearance around all electrical panels for access. No storage of any materials shall be located within that working space.
8. Do I have to remove all extension cords? Yes, it is a violation of the California Fire Code to use extension cords in place of permanent wiring. You are allowed to use multi-plug power strips that have surge protection built in, as long as they are plugged directly into an outlet.
9. Are all tenant spaces required to have emergency lighting? If a tenant space has two exit doors, then it is required by the California Fire Code to have emergency lighting installed in the space.
10. Are all exit doors required to be unlocked and unobstructed when the building is occupied? Yes. The California Fire Code requires that all exit doors be available for use during an emergency.